

GETTING STARTED WITH QUICKEN®

2014 Windows®

Refer to this guide for instructions on how to use Quicken's online account services to save time and automatically keep your records up to date. This guide will be broken up into product versions, please be sure to follow the steps that apply to the version of Quicken you are currently utilizing.

Before you can download your transactions with Quicken you will need internet access, your customer ID and password. *

“Your Quicken customer ID and password are the same as the ones that you use to log in to HomeLink.”

This Getting Started Guide contains the following information:

- **Downloading the Latest Quicken Updates**- How to download free product updates as they become available for your version of Quicken.
- **Creating a New Quicken Account**- How to use the Express Setup to create a new Quicken account for downloading transactions and paying bills online.
- **Keeping Your Quicken Accounts Up to Date**- How to download transactions or send payments with accounts that you have activated for online account services.
 - **Using Online Bill Payment**- How to set up an online payee and create an online payment.

For step-by-step instructions with an online task (or any other Quicken question) go to Help → Quicken Help → select the Search Quick Help tab and type in the topic and click Ask.

DOWNLOADING THE LATEST QUICKEN® UPDATE

1. Click the Update icon on the Quicken toolbar.
2. Uncheck all boxes → Update Now in the One Step Update Settings dialog.
3. If an update is available, Quicken will provide a description of the update and brief instructions for receiving the update.
4. When the update is completed, close Quicken. Reopen Quicken.

DOWNLOAD OPTION



Express Web Connect vs. Web Connect: Quicken offers several methods for you to connect to your financial institution.

Express Web Connect allows you to download transactions automatically from your bank, but does not enable transfers or bill payments. Your login is the same as what you use to login on your bank website. Access and retrieval of data is automated through the use of scripts and nightly aggregation. During aggregation, Quicken logs in to your online banking web site on your behalf.

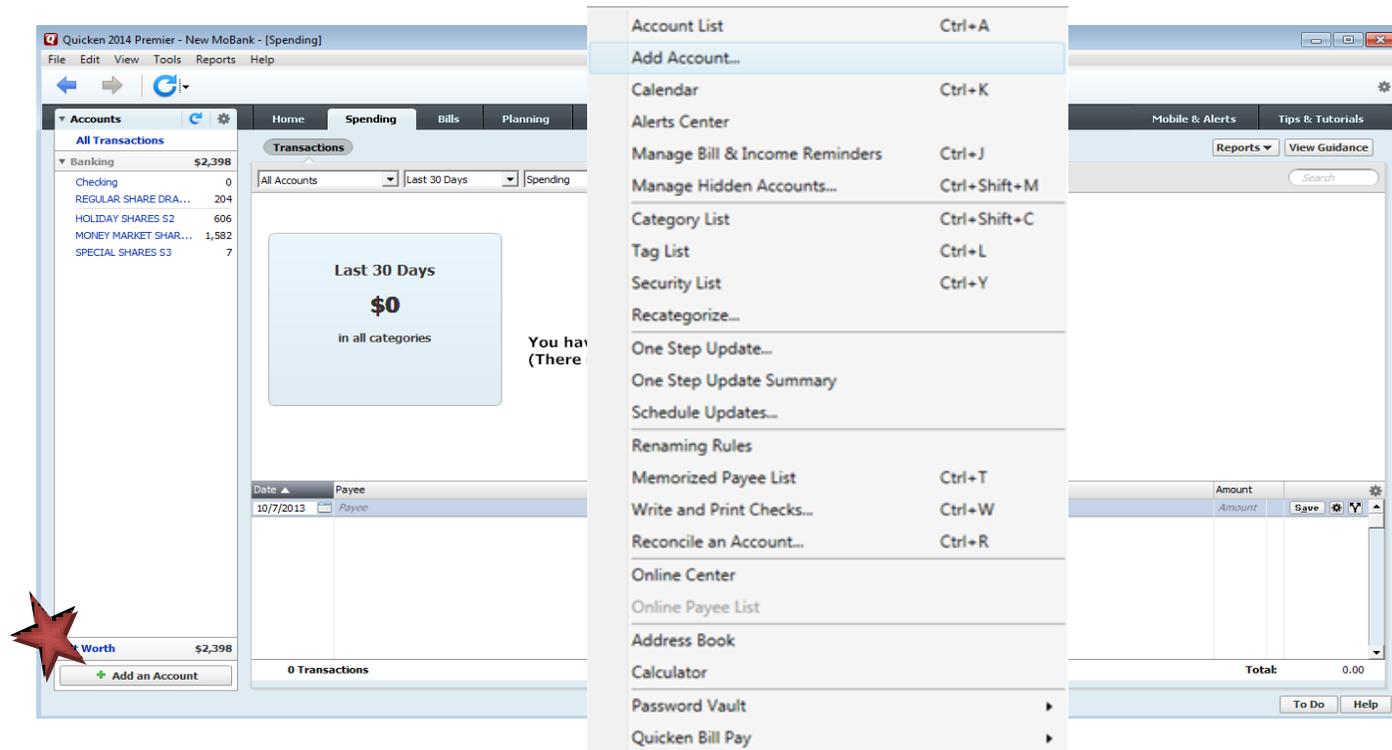
- **Web Connect** allows you to download your transactions directly from your bank's website and import them into Quicken. In this case, there is no real communication going on between your Quicken software and your bank



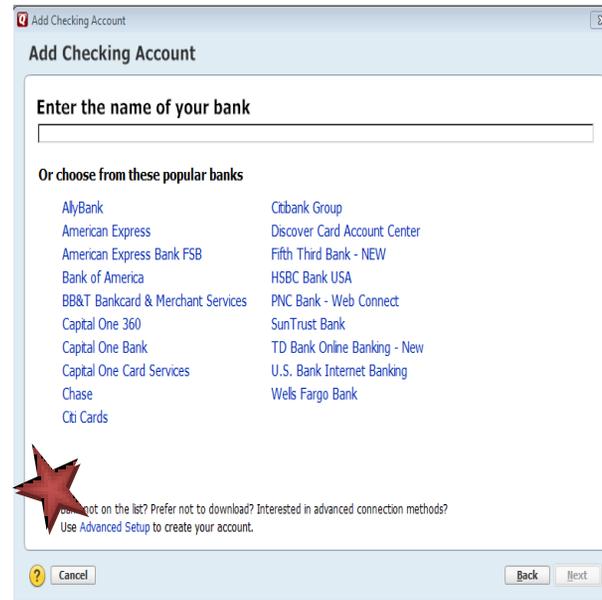
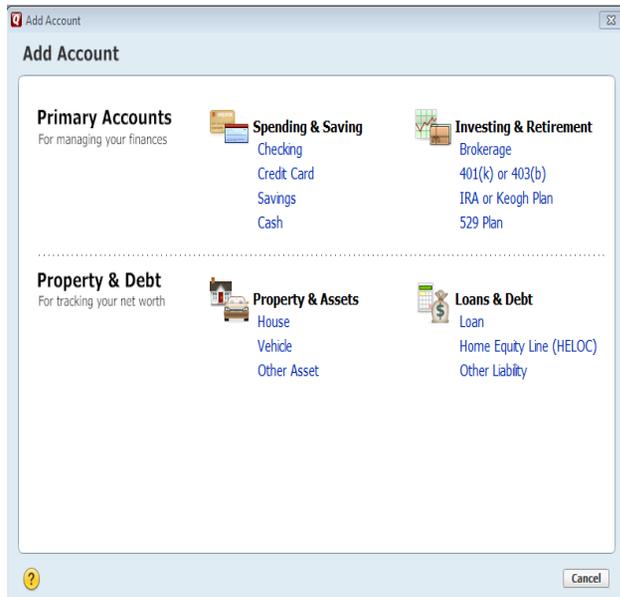
Quicken automatically tries to pick the best method to connect to your financial institution. When you enter a login on this screen, Quicken will default to Express Web Connect. If that doesn't work, you will be taken to the login page of First Commonwealth.

CREATING A NEW QUICKEN ACCOUNT 2014

1. To add a new account → Click on the Tools drop down menu → then select the Add Account option or Click the Add an Account button

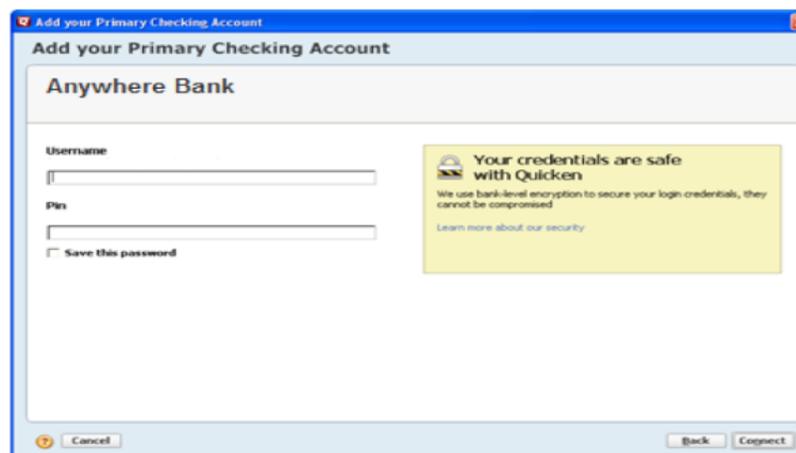


2. On the Add Account window select the type of account you will be setting up → Enter First Commonwealth FCU

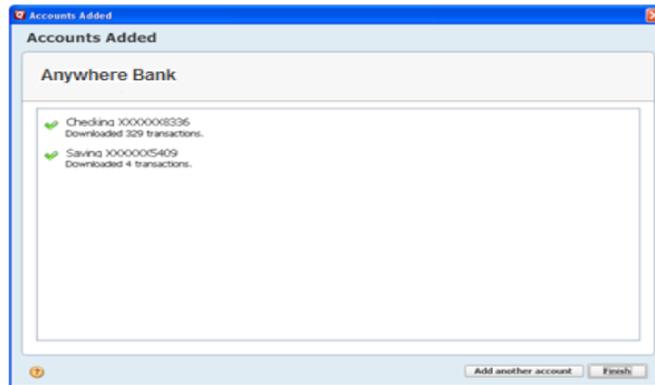


 By selecting Advanced Setup you will be able to select the option to download transaction directly from your financial institution's

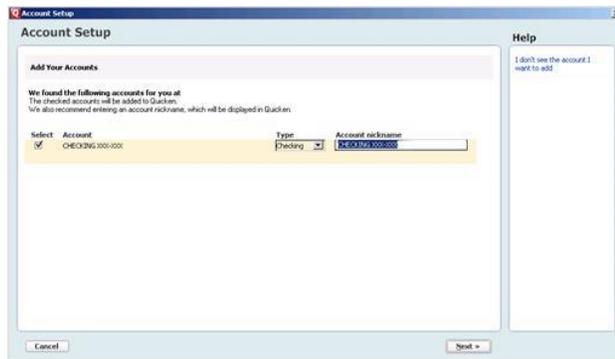
3. Enter your bank login information; this will be the same UserID/Password as your HomeLink. Click Connect



- All downloadable Quicken accounts display. You can choose to add another account right now or start using Quicken and add more accounts later.



- Quicken will download your transactions and automatically categorize them, so you can quickly see where your money is going.



To customize the Account Name in Quicken, enter account nickname

YOU ARE SET UP AND READY TO USE QUICKEN